



POSTEN VARUBREV

– for mail order companies who want to send light products

Posten Varubrev is a domestic letter service for light items that weigh between 150 g and 2 kg. The minimum thickness for Varubrev is 15 mm. Rolled items cannot be sent via Posten Varubrev. You should send production and invoice documentation via EDI.

Posten Varubrev x 3

Thanks to Posten Varubrev you can send light products, with three different services to choose from:

First class

Delivered to the recipient the day after posting

Klimatekonomisk

Delivered to the recipient on the following working day. Varubrev items will take up to three working days to certain locations. The current exceptions can be found at posten.se

Economy

Delivered to the recipient within three working days.

Shipments

The minimum number of items in a shipment is 100 items. The items can be of different weights and formats, but the sender and return address must be the same. Varubrev items must be submitted as an unsorted shipment.

Wrapping and labels

The wrapping must protect the contents well and must be able to withstand standard handling in the postal system. Items should be labelled "Posten Varubrev".

If you choose the Klimatekonomiskt Varubrev service, items must carry an environmental cliché. For more information, see Posten.se, Posten Varubrev, Technical Specification. Posten Varubrev Economy items should also be labelled with a "B". Please clearly specify a Swedish sender by name and postal address, the same party that is responsible for payment.

Additional services

Specially agreed additional services to Posten Varubrev should also be clearly stated in text on the item, or indicated with a specific symbol.

Booking

Shipments that contain at least 2000 mailings must always be booked no later than 17.00 the weekday before the drop off date at Posten.se or by contacting Customer Services.

EDI and barcodes

An EDI file containing data on the items must be submitted to Posten at the latest one hour prior to drop off. Please use our free system Pacsoft Online available at Posten.se.

As production and invoicing documentation makes use of EDI, Varubrev items must be supplied with a barcode. For more information, see Posten.se, Posten Varubrev, Technical Specification.

Drop off

Posten Varubrev Klimatekonomiskt items must be handed in no later than 16.00 on weekdays. Posten Varubrev First class and Posten Varubrev Economy items must be handed in no later than 18.00 on weekdays.

Varubrev items must be left at specified mail depots, see Posten.se. There may be local exceptions. For information on the nearest mail depot, contact Posten Customer Service.

Notification

If we have the recipient's mobile number or e-mail address, we can notify them in advance that the letter is on its way. If the item cannot be delivered, the recipient will be informed by sms, e-mail or letter that it can be collected from Posten's collection point.

Payment

You pay on invoice. You can apply to pay on invoice at posten.se, or via Posten Customer Service.

Dimensions and weights

Minimum and maximum dimensions

Length: Min. 140 mm, max. 600 mm.

Width Min. 90 mm

Thickness: Min. 15 mm

Max. combined length + width + thickness is 900 mm.

Minimum and maximum weight

Minimum: 150 g

Maximum: 2 kg

Rolled items are not allowed.

Terms and conditions

You can find specific terms and conditions for this service at posten.se

General terms and conditions

For customers paying on invoice or customers with agreements, Posten's General Terms and Conditions for Commercial Clients and Other Organisations (PAKN) apply in general. These terms and conditions can be obtained from posten.se or via Customer Service.

Price

Prices are stated in Swedish kronor excl VAT.

Single

Posten Varubrev 1st Class, single*

Weight in grams	Price
150 - 250	17:36
251 - 500	26:04
501 - 1 000	34:72
1 001 - 2 000	52:08

Posten Varubrev Klimatekonomisk, single*

Vikt i gram	Pris
150 - 250	16:86
251 - 500	25:54
501 - 1 000	34:22
1 001 - 2 000	51:58

Posten Varubrev Economy, single*

Weight in grams	Price
150 - 250	15:86
251 - 500	24:04
501 - 1000	32:22
1001 - 2000	48:58

Shipment

The minimum number of items in one (1) shipment is 100 items. For incorrectly booked shipments, a charge of SEK 0.25 per letter will be made. A charge for bulky items is included in the shipment price.

Posten Varubrev 1st Class shipment

Quantity	SEK/each	SEK/kg	Min. price
100 -	17:50	22:-	20:80

Posten Varubrev Klimatekonomisk Shipment

Quantity	SEK/each	SEK/kg	Min. price
100 -	17:00	15:45	19:32

Posten Varubrev Economy Shipment

Quantity	SEK/each	SEK/kg	Min. price
100 -	15:50	10:30	17:05

* For letters wider than 250 mm and/or thicker than 30 mm, a surcharge of SEK 9.60 per letter for bulky items is applied.

Posten Varubrev Klimatekonomisk – together, we take responsibility for the environment

Posten Varubrev Klimatekonomisk is a service for anyone who wants to make an active choice to choose the most environmentally sound distribution of Posten Varubrev items.

In order to use the Posten Varubrev Klimatekonomisk service, the following terms apply:

- Packaging must be made from recyclable paper, cardboard or soft plastic
- Packaging should be manufactured from recycled fibres or fibres from FSC-certified forestry
- Filling material should be environmentally-adapted and recyclable
- Paper products should follow the criteria of the Nordic ecolabel or the EU flower

On Posten's request, the customer must be able to produce certificates or similar documentation to prove the above terms have been met. Posten alone determines whether the documentation provided is sufficient to prove the terms have been met.

Posten Varubrev Klimatekonomisk differs in terms of distribution from other Posten Varubrev items in the following way:

- Posten Varubrev Klimatekonomisk is never sent by plane.
- Greenhouse gas emissions from the life cycle of the distribution will be offset through CDM projects.

Customer service

Posten Meddelande AB
Customer Business Service
200 05 Malmö

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www.posten.se

